

## INSTRUCTIONS TO BE FOLLOWED BY THE SELECTED CANDIDATES IN THE CALL FOR APPLICATION FOR THE MARTÍ I FRANQUÈS RESEARCH FELLOWSHIP PROGRAMME (PIPF) 2025

In accordance with the basis governing the call, selected candidates must join their job position from 1 October 2025 and no later than 15 November 2025. Non-EU candidates who are waiting to obtain the residence permit that authorizes them to work have until 1 February 2026 to join.

Failure to join during this period will lead to the termination of the contract, unless the Vice-Rector of Research authorizes a later start date for reasons of force majeure.

In accordance with the calendar governing the call, from 01 to 05 September 2025, the proposed candidates must submit the document confirming their acceptance or renunciation of the grant via the [online application form](#). Candidates who fail to present this document within the established period will be regarded as having renounced the offer of a contract.

From 08 September 2025, the candidates who have accepted the grant must submit the relevant documentation needed to sign the corresponding contract via [online application form](#).

Selected candidates must be registered for full time study on a doctoral programme when they formalize their contracts with the URV. In accordance with the Academic and Registration Regulations for Doctoral Programmes, candidates must first complete the [pre-registration process in order to be admitted onto the doctoral programme](#) within the periods established by the university for this purpose.

For those candidates from non-EU countries who need to obtain an authorization to live and work in Spain, the University will apply for a residence permit for researchers, processed by the 'Unit for Large Companies' in Madrid (UGE) as per the Law 14/2013 of 27 September, of support to Entrepreneurs and their internationalization. Therefore, you'll have to submit, together with the relevant documentation to sign the corresponding work contract, the following documents:

1. Copy of all the sheets on your passport currently, blank ones indeed.
2. Name of your father and your mother.
3. Copy of both sides of your current NIE card if you already have a residence permit in Spain.
4. Police record from the countries you have been living during the last 2 years duly legalized/apostilled and translated into Spanish by a [sworn translator recognised by the Ministry of Foreign Affairs of Spain](#). Not necessary if you have already a residence in Spain and this document was already submitted to apply for the visa.
5. A memory of your research project including this information: '*objeto y justificación de la investigación, equipo de investigación, presupuesto, plan de trabajo y tareas a desarrollar por el técnico o científico*'. The memory must be written in Spanish and signed by the researcher in charge and yourself.