

CALL FOR APPLICATIONS FOR THE AWARD OF ROVIRA I VIRGILI UNIVERSITY PREDOCTORAL RESEARCH GRANTS: CONDITIONS

1. Governing regulations

- Organic Law 6/2001 of 21 December, on Universities, modified by Organic Law 4/2007 of 12 April (BOE 13/04/2007)
- Law 1/2003 of 19 February, on Catalan Universities
- Decree 202/2003 of 26 August, which approved the Statute of the Rovira i Virgili University
- Royal Decree 63/2006 of 27 January, which approved the Statute for research staff trainees
- The Research Staff Trainee Programme approved by the University Senate on 26 October 2006, modified by the University Senate on 12 July 2007 and 25 february 2010

2. Conditions

2.1 List of grants:

The grants to be awarded in this Call for Applications are listed in the Annex.

2.2 Characteristics of the grants:

Successful applicants will be awarded grants for full-time research and teaching duties. Their main responsibility will be the completion of a Doctoral Thesis at the Rovira i Virgili University within the framework of one of the University's postgraduate programmes or official doctorate programmes. They may also be assigned teaching duties of up to 6 credits per year by their Departmental Committee. These duties will be recorded in the POA (record of teaching obligations) of the successful applicants, who will form part of that Department's available teaching force.

2.3 Requirements:

a) General requirements:

Candidates must:

- Be over 18 years old and under retirement age
- Have no handicap or illness that might impede the normal fulfilment of their duties
- Not be disqualified for disciplinary reasons from serving in any public administration or carrying out any public function
- Not be considered incompatible under Law 53/1984 of 26 December, on incompatibilities of staff in the service of public administration

b) Specific requirements:

Candidates must either have completed the academic training they need to commence doctoral studies directly or they must enrol on a URV Master's for a maximum of 60 ECTS credits to complete the studies required for registering their doctoral thesis. The Postgraduate and Doctoral Committee is the body responsible, in accordance with the proposals made by those in charge of the Masters, for determining the number of

credits to be obtained by the candidates or for authorising the candidate to be admitted directly onto the official doctorate programme. Before the commencement of the grant period, successful candidates must present to the URV's Human Resources and Organisation Service a copy of their enrolment form—or pre-enrolment form—for the Master's or Postgraduate programme to which they have been admitted. Any candidate who does not formalise their enrolment will lose their right to the grant, and the next candidate, in the order of precedence established by the relevant Department, will be proposed.

2.4 Duration:

The grants will have a maximum duration of four years. At the end of the first year, all grant holders who are enrolled on a Master's programme must show that they have obtained the 60 ECTS credits they need to complete their master's studies and begin their doctorate. At the end of the second year, all grant holders must obtain master degree.

During the first two years of their predoctoral grant, grant holders will be registered with the general Spanish Social Security scheme in accordance with the conditions established in Royal Decree 63/2006 of 27 January 2006, which approved the Statute for research staff in training, and the URV Research Staff in Training Programme modified by the University Senate on 12 July 2007 and 25 february 2010.

During the third and fourth years, successful candidates will be given a work contract as a member of the URV's research staff in training. Before this contract is signed, candidates must show that they have completed their Diploma of Advanced Studies or possess an administrative document that can substitute for this Diploma, and satisfy all legal requirements for entering into this contract.

The grants will be renewed annually. The conditions for renewal are: (i) a favourable report from the Department to which the grant holder is assigned indicating the Postgraduate or Doctoral programme on which he or she is enrolled, the current state of his or her thesis, and the predicted date of completion; and (ii) a favourable report from the grant holder's thesis supervisor.

Any grants possessed by the candidate that are similar in terms of amount, selection process and characteristics to the grant awarded in this call for applications will be deducted from the overall calculation of the grant.

2.5 Amount of the grant:

During the first year (2011) the amount of the grant will be 979,79 Euros per month for twelve months. Successful applicants will be exempt from payment of official academic fees for their Master's studies, if required, and for their doctorate at this University.

2.6 Documents to be presented by candidates:

Candidates who satisfy the conditions for applying for these grants must present the following documentation:

- A national identity document or passport
- An application form addressed to the rector of the University
- A Curriculum Vitae with documents justifying items listed
- A photocopy of the academic qualification required for admission onto the Doctoral programme, which must be duly translated
- A photocopy of the Master's pre-enrolment form for admission onto Master's studies
- An official academic transcript detailing the subjects studied, the number of hours or credits obtained, and the grades awarded
- Other merits

All documents must be presented together with the candidate's application form before the deadline established in the following section.

2.7 Presentation of applications:

Anyone wishing to participate in this competition and who meets the requirements to do so must present the corresponding application form by means of the model that can be found on the URV's website <http://www.urv.cat>, and also at the Human Resources Service.

Applications must be presented between 11.00 and 13.00 from Mondays to Fridays at the auxiliary registry of the Central Services, which is located in building S4 of the Universitat Rovira i Virgili (avinguda Països Catalans, 5-7, post code 43007, Tarragona).

Applications can also be presented at any other auxiliary registry or at the General Registry of the Universitat Rovira i Virgili. The location and opening hours of the auxiliary registries and of the General Registry can be found at <https://seuelectronica.urv.cat/registre.html>.

In accordance with article 38 of Law 30/1992, of 26 November, on the Legal System governing the Public Administrations and Common Administrative Procedure, applications can also be submitted using the following three additional options:

- To the registries of any administrative body belonging to the General Administration of the Spanish State or to the registries of any administrative body belonging to the Autonomous Communities.
- To any Spanish State Post Office, in accordance with the pertinent regulations. If the application is sent by certified post, the application and all relevant documentation must be presented at the corresponding Spanish State Post Office in accordance with article 31 of Royal decree 1829/1999, of 3 December, in an open envelop so that the application, document or notification that is addressed to the Universitat Rovira i Virgili can be dated and stamped before being certified. If the application is not dated and stamped by the corresponding Spanish State Post Office, then the application's date of presentation will be regarded as the date on which it arrives at the General Registry of the Universitat Rovira i Virgili.
- To the diplomatic representations or the consular offices of the Spanish State abroad.

If the applicant uses one of these three additional options, the applicant must send a telex, telegram or fax within the application submission period stating that this is the case to the Human Resources Service of the Universitat Rovira i Virgili.

Address: Universitat Rovira i Virgili, avinguda Països Catalans, 5-7, post code 43007, Tarragona, Fax: 977297032.

The deadline for the submission of applications is **30th june 2011**

2.8 Resolution:

The Departmental Committee of the Department to which the grant is assigned will be responsible for the selection process. The final decision will be made public on the Departmental notice board.

Once the rector has seen the proposal, he/she will pass a resolution appointing a candidate for each post in the order proposed by the Departmental Committee.

The selection process may be declared void. Any challenges to the resolution of the Departmental Committee must be addressed to the rector of the University and presented to the General Registry within one month of the announcement of the resolution.

2.9 Incompatibility:

Receipt of these grants is incompatible with the receipt of any other grant or salary that involves similar contractual responsibilities or with any other activity that, in the opinion of the Human Resources Committee delegated by the University Senate, may detract from the grant holder's exclusive dedication to his or her duties.

2.10 Other conditions:

The award of the grant does not imply any commitment on the part of the Department concerned to provide the grant holder with employment once the duration of the grant is complete.

In accordance with the URV's Regulations Governing Industrial and Intellectual Property approved by the Governing Council on 30 april 2009, the intellectual property rights of a literary, artistic or scientific work belong to the author, as its creator. However, unless an agreement is reached stating otherwise, the rights to exploit the work are transferred to the University.

2.11 Legal claims

Any person may bring an administrative appeal against this call for applications and its conditions before the Tarragona administrative appeals court within two months of the day after the public announcement without prejudice to an earlier reconsideration appeal before the rector of the URV within one month of the day after the public announcement.

Any person may bring a higher appeal before the rector of the University against the administrative agreements decided by the Committee within one month of their announcement or publication. This appeal will be considered to have been rejected by administrative silence if no express resolution is made within three months. There will then remain the right to bring an administrative appeal before the Tarragona administrative appeals court within six months of the day after the higher appeal is considered to have been rejected. If a resolution is made in response to the higher appeal, any administrative appeal must be made within two months of the interested party having been notified.

Any person may bring any other appeal they consider necessary in the defence of their interests.